



SUBCONTRACT
Unit Price Form of Agreement

Job Description: \_\_\_\_\_

GLY Job No.: \_\_\_\_\_

Subcontract No.: \_\_\_\_\_

Document No.: \_\_\_\_\_

Subcontractor: \_\_\_\_\_

THIS AGREEMENT, made and entered into this \_\_\_\_\_("Contract Date"), by and between GLY Construction, Inc., hereinafter referred to as "Contractor," and \_\_\_\_\_, hereinafter referred to as "Subcontractor."

WHEREAS, Contractor entered into a contract dated the \_\_\_\_\_("Contract Date") with \_\_\_\_\_, hereinafter called the "Owner," for the construction and performance of \_\_\_\_\_, hereinafter the "Project," according to the terms and conditions of said contract and the general specifications and supplements, addenda, general and special provisions and conditions, plans, drawings, and other documents made a part thereof, and all change orders or amendments, collectively referred to as the "General Contract."

WHEREAS, Subcontractor acknowledges that it is familiar with the General Contract and agrees that the General Contract is a part hereof and is incorporated as a part of this Subcontract and in instances of conflict between the General Contract and this Subcontract the stricter provision shall control.

IT IS HEREBY AGREED AS FOLLOWS:

Subcontractor agrees to be bound to Contractor by the General Contract and any interpretations as to the meaning thereof issued by Owner to the same extent as the Contractor is bound to the Owner, and Subcontractor agrees to strictly comply therewith.

SUBCONTRACT PRICE. In accordance with Article 2 of the Terms and Conditions of this Subcontract, Contractor agrees to pay and Subcontractor agrees to receive and accept as full compensation for doing all Work and furnishing all materials, supplies and equipment contemplated and embraced herein, and for well and faithfully completing the Work aforesaid and the whole thereof in the manner and according to the requirements of the Contract Documents, the unit price amounts as stated herein subject to additions, Change Orders, deletions or Extra Work Orders pertaining to Subcontract items.

1. WORK TO BE PERFORMED:

Subcontractor agrees to furnish all materials, labor, tools, equipment, supervision, supplies, and other items or services herein necessary or required to perform fully and completely, at the price or prices set out herein, all that portion of the Work required to be done under the General Contract and all related documents for \_\_\_\_\_. Subcontractor's SCOPE OF WORK, hereinafter the "Work," includes, but is not limited to, the following:

SCOPE OF WORK

2. BASIS FOR SCOPE AND PAYMENT:

2.1 Enumeration Of Contract Documents:

The Work of this Subcontract is based on the General Contract and all related documents including the Drawings and Specifications (see attached listing), the Contractor's Project Schedule dated \_\_\_\_\_ (attached), and also includes, but is not limited to, the following:

Table with 2 columns: Item, Description. Row 1: Exhibit "A" - Insurance Requirements. Row 2: Exhibit "Z" - Crane Supervisor Checklist and Critical Lift Plan.

This listing is not intended to be all-inclusive and Subcontractor remains responsible to identify and perform all Work generally described above and as required by the General Contract.

2.2 Schedule of Unit Prices:

The unit prices listed below are to be applied to all the Work performed under the Subcontract. Prices listed incorporate the full Cost of the Work including all labor, miscellaneous supplies, equipment, taxes, overhead and profit. Work tickets shall be presented to Contractor for approval and signature on a daily basis, and should accompany all subsequent billings in accord with this Subcontract.



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| Item | Description | Unit Price | Unit of Measure |
|------|-------------|------------|-----------------|
|      |             |            |                 |

**2.3 Exclusions:**

| Item | Description |
|------|-------------|
|      |             |

**2.4 Alternates Not Included In Contract Price:**

Alternate(s) listed below may be accepted by Contractor | Owner at a later date and added to the Subcontract by change order. Price(s) listed incorporates the full Cost of the Work including all labor, material, equipment, taxes, overhead and profit.

| Item | Description | Amount |
|------|-------------|--------|
|      |             |        |

**3. SUBCONTRACTOR RESPONSIBILITIES:**

**3.1 General Scope:**

- .1 No direction shall be taken from architects, engineers, Owner, or anyone other than an authorized representative of Contractor. Authorized representatives on this Project are \_\_\_\_\_, Project Principal, \_\_\_\_\_, Project Manager and \_\_\_\_\_, Project Superintendent.
- .2 Layouts and field measurements are the responsibility of the Subcontractor. Contractor will provide grid line intersections and an elevation reference point.
- .3 Subcontractor shall provide all necessary lifting and hoisting equipment for material distribution and performance of Work including scaffolding and rigging. If Subcontractor's Work coincides with the Contractor's crane or hoisting equipment on site, Subcontractor may request shared use for hoisting and distribution of bulk materials to accessible areas.
- .4 Delivery and on site storage of material and prefabricated items must be coordinated and approved as to quantity, timing, and location by Contractor AT LEAST 24 HOURS PRIOR to offloading.
- .5 Subcontractor shall submit any shop drawings, samples, or other submittals that require approval no later than \_\_\_\_ "Long Date"). Subcontractor shall be responsible for the installation times required for use in the Project Schedule (see Article 1 of Terms and Conditions).
- .6 Subcontractor agrees to work only during those hours established and approved for this Project. Contractor must approve in advance any deviations from these approved hours of operation.
- .7 Subcontractor shall provide all traffic control, including flagging personnel and barricades as specifically necessary for the completion of Subcontractor's Work as required.
- .8 Subcontractor shall maintain competent Supervisory Personnel, vested with the authority to act on behalf of Subcontractor, on site at all times that Subcontractor is performing Work on site.

**3.2 Safety:**

- .1 **SAFETY ON OUR JOBSITE IS VITAL.** Subcontractor, Subcontractor's sub-tier subcontractors and their respective employees, shall take all reasonable and necessary safety precautions pertaining to work and the conduct thereof, including, but not limited to, compliance with all applicable laws, ordinances, rules, regulations and orders issued by public authority, whether federal, state, local, OSHA, DOSH or other State or Federal regulatory agency, and any safety measure requested in good faith by Contractor, including, but not limited to, substance abuse testing, and all laws or regulations that incorporate ASME standards and definitions relating to crane operations (including completing and returning an executed Crane Supervisor Checklist, included as page 1 of Exhibit "Z" hereto, to Site Superintendent for every task involving rigging and/or hoisting as per ASME).
- .2 **FALL PROTECTION AND SAFETY PLAN:** According to DOSH regulation #WAC296-155-24525, proper fall protection and safety shall be observed at all times. A job-specific Safety and Fall Protection Plan shall be submitted, for Contractor's approval prior to commencement of the Work. Contractor does not recognize the "monitor system" as an approved method of fall protection.



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- .3 Subcontractor shall at all times be responsible for the performance of the Work performance and safety of all employees, personnel, equipment and materials within Subcontractor's or its sub-tier subcontractors' care, custody or control.
- .4 Subcontractor shall immediately provide Contractor with notice (verbal and written) of any safety hazards, unsafe condition or practice in any way observed or made known to Subcontractor on Jobsite or Project.
- .5 Subcontractor, its sub-tier subcontractors, all their respective employees, agents and visitors are required to wear appropriate clothing, safety glasses, orange vests and hard hats at all times while on the Jobsite. It is the Subcontractor's responsibility to provide such parties with required safety gear. Subcontractor, Subcontractor's sub-tier subcontractors and their respective employees will at all times utilize safety equipment and protective gear appropriate to any Work being performed (ear protection, respirators, etc.).
- .6 In the event Subcontractor does not promptly correct any safety violation, Contractor may order Subcontractor to stop work in the affected area until the violation is corrected and/or correct the violation and reduce amounts otherwise owing to the Subcontractor by the cost thereof.
- .7 Subcontractor agrees to defend, indemnify, and hold Contractor harmless from any governmental agency claims, demands, proceedings, violations, penalties, assessments or fines that arise out of or are related to Subcontractor's failure to comply with any safety-related laws, ordinances, rules, regulations, orders or obligations hereunder.
- .8 Subcontractor shall immediately notify Contractor, and subsequently supply all reports, information and documentation as requested by Contractor, regarding any injuries to any parties related to Work performed under this Subcontract. Furthermore, Subcontractor shall promptly notify the Contractor in writing of any claims made or legal action taken against the Subcontractor related to safety on this Project.
- .9 Contractor may direct Subcontractor, to remove from the Jobsite, any of its employees, sub-tier subcontractors' employees, agents or visitors not in compliance with the Jobsite safety rules.
- .10 Subcontractor acknowledges that violations of Contractor's safety program are of grave importance with the potential to threaten bodily injury to its workers and those other persons in the vicinity, the loss of property and are generally detrimental to the Project as a whole and as such agrees that all Contractor directed recommendations and requests shall be strictly and immediately adhered to at all times and further agrees that Contractor has the right to assess fines for such violations and seek reimbursement for added Contractor supervision during Subcontractor's presence on the jobsite both of which Subcontractor shall promptly pay to Contractor.
- .11 **IMPORTANT:** Subcontractor is required to attend a preconstruction meeting prior to mobilization and all subsequent on-site safety meetings held by Contractor throughout the duration of Subcontractor's performance its Work.
- .12 Subcontractor shall predetermine the existence of a Critical Lift in accordance with Section "G" of Contractor's Critical Lift Plan (see p. 2 of Exhibit "Z" hereto) and shall fully comply with Contractor's Critical Lift Plan and shall coordinate all Critical Lifts with Contractor's Superintendent. In every instance of a Critical Lift, Subcontractor shall complete and return a complete, fully executed copy of Exhibit "Z" hereto to Contractor's Site Superintendent

### **3.3 Hazardous Materials | Pollution Control:**

- .1 Before transporting, storing or using at the Project any material or substance considered hazardous under applicable federal, state or local law, regulation or ordinance, Subcontractor shall furnish Contractor with a copy of the Materials Safety Data Sheet for such material or substance, and Subcontractor shall file a copy of such Materials Safety Data Sheet for such material or substance and documentation as may be required by the proper authorities.
- .2 Subcontractor shall notify Contractor in advance of transporting, storing or using any hazardous materials on the Project site. Subcontractor shall label all hazardous materials on the Project site, and shall be solely responsible for the proper storage, protection, removal and disposal thereof.
- .3 Subcontractor shall immediately notify Contractor in writing if Subcontractor becomes aware of the presence of any hazardous materials in, on, under or about the premises, or of any occurrence or condition on any real property adjoining or in the vicinity of the premises which could be introduced onto or into the Project or the surrounding atmosphere or persons engaged in the performance of the Work, Subcontractor, any sub-subcontractors, material suppliers, or any person or entity under the direct control of any of them.
- .4 Pollution control during construction shall be in compliance with all Federal, State, City and Local noise, air and water quality standards. The Subcontractor will be responsible for compliance, control, damage, remediation and any fines associated with pollution caused by its Work or the Work of its sub-tier subcontractors, suppliers, or any employee or agent thereof.



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### 3.4 Excavation / Trenching:

Subcontractor shall verify the location of all existing utilities and make all necessary notifications to the appropriate agencies prior to commencing excavation and/or trenching. Damage to existing utilities caused by Subcontractor's operations shall be repaired immediately at Subcontractor's expense.

### 3.5 Extra Work:

- .1 In addition to and in accord with those Terms and Conditions of this Agreement associated with extra Work, the following conditions apply to Work to be performed for changes in Subcontractor's Scope of Work.
- .2 Extra Work must be directed and/or approved by the Contractor.
- .3 Subcontractor shall track authorized Time and Material Work on Work Tickets which shall be presented to Contractor for approval and signature on a daily basis. Subsequent Change Order Requests must be accompanied by the signed Work Tickets.

UNIT PRICES - The following agreed billing rates for time and materials work are valid for the duration of the Project and include tools, equipment and all applicable markups

| Item No | Description | Rate | Unit of Measure |
|---------|-------------|------|-----------------|
|         |             |      |                 |

### 3.6 Contract Handling:

- .1 Execution of this document: Please sign all copies of the Subcontract Agreement at the signature block(s) provided following the Indemnification Section and the Terms and Conditions.
- .2 Return all copies for Contractor's signature. (A fully executed copy will be returned for your records.)
- .3 **IMPORTANT: Do Not Alter This Contract.** All requests for modifications or clarifications to any aspect of the Scope of Work or exclusions should be directed to GLY Project Manager, \_\_\_\_\_. All requests for modifications or clarifications to the Terms and Conditions or other contract provisions, should be directed to GLY Contracts Manager, Candace Minerich.

### 3.7 Monthly Draw Requests:

- .1 Subcontractor shall submit monthly draw requests on the enclosed "Subcontractor Application for Payment Form" no later than the 20<sup>th</sup> of each month. Invoices not received by this deadline will be processed the following month. All draw requests shall be based on actual quantities provided or performed through the current billing period.
- .2 All billings must be accompanied by appropriate documentation to substantiate quantities as billed. At a minimum, this substantiation must include copies of invoices for materials used and Daily Work Tickets (or time cards) approved contemporaneously by authorized GLY personnel.
- .3 Subcontractor must provide all waivers and release of liens on form or forms as required for this Project in a timely manner. Unless indicated otherwise, a partial waiver and release of lien form will accompany each progress payment to Subcontractor, this waiver and release of lien must be signed, notarized and returned to Contractor before subsequent progress payments will be released. In addition, Subcontractor is required to obtain and provide to Contractor, appropriate waiver and release of lien forms, from all material suppliers or sub-tier subcontractors who file a preliminary notice of intent to lien on the Project relating to Work performed or materials supplied under this Agreement. Failure to provide these lien waivers will result in delay of further payments.
- .4 Additional Project specific billing requirements, if any, will be provided under separate cover.

### 3.8 Correspondence:

- .1 All correspondence on this Project should be directed to \_\_\_\_\_, GLY Project Manager.
- .2 Jobsite Address:  
Jobsite Phone:  
Jobsite Fax:

### 3.9 As-Builts:

Subcontractor shall continuously update a set of as-built drawings as the job progresses to represent the as-built condition. Subcontractor shall maintain at the jobsite, one set of documents as a master record set to indicate the as-built condition. This record document set shall be available for Contractor's inspection and audit.



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#### 4. INSURANCE:

##### 4.1 Insurance Requirements

Subcontractor shall, at his expense, procure and maintain insurance on all of his operations, in companies acceptable to Contractor as required in **EXHIBIT "A" INSURANCE REQUIREMENTS** as attached hereto and incorporated fully herein.

**4.2 Property Insurance** Contractor and Subcontractor waive all rights against each other and against all other Subcontractors and Owner for loss or damage to the extent reimbursed by Builder's Risk or any other property or equipment insurance applicable to the Work, except such rights as they may have to the proceeds of such insurance. If the policies of insurance referred to in this Section require an endorsement or consent of the insurance company to provide for continued coverage where there is a waiver of subrogation, the owners of such policies will cause them to be so endorsed or obtain such consent.

- .1 Upon written request of Subcontractor, Contractor shall provide Subcontractor with a copy of the Builder's Risk policy of insurance or any other property or equipment insurance in force for the Project and procured by Contractor. Subcontractor shall satisfy himself as to the existence and extent of such insurance prior to commencement of Subcontractor's Work.
- .2 If Builder's Risk insurance purchased by Owner or Contractor provides coverage for Subcontractor for loss or damage to Subcontractor's Work, Subcontractor shall be responsible for the insurance policy deductible amount applicable to damage to Subcontractor's Work and/or damage to other work caused by Subcontractor.
- .3 If not covered under the Builder's Risk policy of insurance or any other property or equipment insurance required by the Contract Documents, Subcontractor shall procure and maintain at his own expense property and equipment insurance for portions of Subcontractor's Work stored off the site or in transit.
- .4 If Owner or Contractor has not purchased Builder's Risk or equivalent insurance including the full insurable value of Subcontractor's Work, then Subcontractor may procure such insurance at his own expense as will protect the interests of Subcontractor, and his sub-tier subcontractors in the Work. Such insurance shall also apply to any of Owner's or Contractor's property in the care, custody or control of Subcontractor.

#### INDEMNIFICATION:

Subcontractor agrees to defend, indemnify and hold harmless Contractor and Owner, hereinafter referred to as "Indemnitees" from any and all claims, demands, losses and liabilities resulting from or connected with services performed or to be performed under this Subcontract by Subcontractor or Subcontractor's agents or employees to the fullest extent permitted by law and subject to the limitations provided below.

Subcontractor's duty to indemnify Indemnitees shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of Indemnitees or the agent or employees of Indemnitees.

Subcontractor's duty to indemnify Indemnitees for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) Indemnitees or the agents or employees of Indemnitees and (b) Subcontractor or Subcontractor's agents or employees, shall apply only to the extent of negligence of Subcontractor or Subcontractor's agents or employees.

Subcontractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW. Further, the indemnification obligation under this Subcontract shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers' compensation acts, disability acts or other employee benefits acts; provided Subcontractor's waiver of immunity by the provisions of this paragraph does not include or extend to any claims by Subcontractor's employees directly against the Subcontractor.

Subcontractor's duty to defend, indemnify and hold Indemnitees harmless shall include, as to all claims, demands, losses and liability to which it applies, personnel related costs, reasonable attorneys' fees, court costs and all other claim related expenses.

THE UNDERSIGNED HEREBY CERTIFY THAT THIS INDEMNIFICATION OBLIGATION AND THE WAIVER HEREIN OF THE IMMUNITY GRANTED BY THE WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW WAS MUTUALLY AND SPECIFICALLY NEGOTIATED.



CONSTRUCTION

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CONTRACTOR:

**GLY Construction, Inc.**

200 112<sup>th</sup> Avenue NE, Ste. 300

P.O. Box 6728

Bellevue, WA 98008-0728

Tel: 425.451.8877 | Fax: 425.453.5680

\_\_\_\_\_  
Authorized Signature: , Project Manager

SUBCONTRACTOR:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Subcontractor Registration No.

\_\_\_\_\_  
Subcontractor State Tax No. (UBI)

\_\_\_\_\_  
Subcontractor Worker's Comp. No.

\_\_\_\_\_  
Subcontractor State Unemployment Comp. No.

**ARTICLE 1. COMMENCEMENT AND PROGRESS OF WORK**

- .1 Time Is Of The Essence Of This Agreement - Subcontractor agrees to comply with and perform the Work of this Subcontract to the full and complete satisfaction of the Contractor and the Owner, according to the requirements of the Contractor's construction schedule as Contractor may from time to time determine and submit to the Subcontractor. Within three (3) calendar days after being notified by Contractor, Subcontractor shall commence actual construction Work hereunder at such point or points at the site of the Work, or to deliver such needed materials and supplies as and when required to such storage or work areas, or both, as Contractor may designate and to thereafter continue diligently in the performance of the Work.
- .2 Upon request, the Subcontractor shall prepare and submit to the Contractor for approval a practicable progress schedule in the form requested to meet the dates as shown by Contractor's current construction schedule and showing the order in which Subcontractor proposes to carry on the Work and the date on which it will start the salient features (including drawings, procurement of materials, plant and equipment and the contemplated dates for completing the same). The Subcontractor shall enter on the schedule the actual progress at the end of each month or at such intervals as directed by Contractor, and submit two (2) copies to the Contractor's Project representative.
- .3 Subcontractor shall keep Contractor fully and formally advised at all times of any pending or possible delays in deliveries and/or Work accomplished which could impact immediate or long range scheduling of this Project.
- .4 If the Subcontractor falls behind the progress schedule, the Subcontractor shall take such steps as may be necessary to improve the subcontract progress, and Contractor may require Subcontractor to increase the number of shifts and/or overtime operations, days of Work, and/or increase equipment and/or tools being used, and to submit for approval such supplementary schedule or schedules as may be necessary to demonstrate the manner in which the agreed rate of progress will be regained.
- .5 The Subcontractor agrees to submit all shop or fabrication drawings, design, and performance data, tests, samples, templates, operating and/or maintenance manuals; together with any and all other data related to the materials, methods, and equipment used or proposed for use in the performance of this Subcontract promptly and/or as directed by Contractor or required by the General Contract, and in sufficient number to provide adequate information to all parties requiring same. Approval of any of the foregoing by the Contractor, the Owner or the Owner's Representative shall under no circumstances alter the requirements of the Subcontract Documents for quality, quantity, finish dimension, design, and configuration; nor shall such approval constitute acceptance by the Contractor of any method, material, or equipment not ultimately acceptable to the Owner or the Owner's Representative.
- .6 In the event any acts or omissions of Subcontractor delay Contractor in meeting its own construction schedule or that of any other subcontractor in the performance of the Work under the General Contract resulting in penalties, liabilities or damages under the General Contract, Subcontractor agrees to indemnify and hold Contractor harmless from any penalties, liabilities, and/or damages, and to promptly pay to Contractor any such costs, penalties, liabilities or damages so incurred.
- .7 Violation by Subcontractor of any of the provisions of this Article shall be grounds for the Contractor to exercise the rights provided by Article 10 hereof

**ARTICLE 2. BASIS AND SCOPE OF PAYMENT**

Payment, except as elsewhere herein specified, will be made to the Subcontractor for Work actually performed and completed, as measured and certified by the Owner's Representative or by the Contractor, which shall be accepted by the Subcontractor as full compensation for furnishing all material and for doing all Work contemplated and embraced in this Agreement; for all loss and damage arising out of the nature of the Work aforesaid, and for all risks of every description connected with the said Work. Subcontractor expressly agrees that payment by Owner is an express condition precedent to Contractor's obligation to pay Subcontractor and Subcontractor assumes the risk of nonpayment or delayed payment by Owner. Nothing contained herein shall be construed to limit Subcontractor's lien rights or legal right to recover unpaid sums from the Owner.

**ARTICLE 3. PARTIAL PAYMENT(S)**

Upon timely application, partial payments for Work performed under this Agreement will be made by Contractor as and when it is paid therefore by Owner (provided Subcontractor has complied with all other requirements to receive payment), and will equal the value of the Work done by Subcontractor (see Article 2 above) less 10% retainage, and less the sum of previous payments. Provided, that if Subcontractor is indebted to Contractor or anyone else for cash advances, supplies, materials, equipment, rental, or other charges, the amount of such indebtedness may be deducted by Contractor from any payment or payments made under this provision. Provided, further, that the Contractor may from time to time require and Subcontractor shall promptly provide a statement in writing setting forth what amounts, if any, are due or payable by Subcontractor to third parties for labor, materials, taxes, equipment, and/or supplies in connection with, or arising out of the performance of Subcontractor. Contractor may withhold, or may pay directly or by joint check, all upon the account of Subcontractor, such sums as the Contractor reasonably may determine are necessary to secure and protect the Contractor or the Owner from claims or liens that may be asserted by said third parties.

**ARTICLE 4. FINAL PAYMENT**

- .1 Upon the completion of the contract and payment therefore in full by the Owner, the Subcontractor will be paid the remaining amount due Subcontractor under this Agreement. All prior partial payments shall be subject to correction in the final payment. Final payment as herein provided shall release the Contractor from any further obligations whatsoever in respect to this Agreement. Subcontractor shall, as a condition precedent to final payment, and before payment of said remaining percentages, execute and deliver to Contractor a full and valid release and complete discharge of and from any and all claims and demands whatsoever for all matters growing out of, or in any manner connected with or founded upon, this Contract or the Work contemplated thereby.





- .2 It is understood and agreed that Subcontractor shall receive no compensation for any Work done by it which is not approved and accepted by Owner (see Article 2 above).
- .3 Pertaining to final closeout requirements, no payments beyond 90% will be released until all warranties, Operations and Maintenance Manuals, extra material, and any other special requirements have been submitted as specified.

#### **ARTICLE 5. SUBCONTRACTOR'S PRECONTRACT INQUIRY**

Subcontractor acknowledges responsibility, prior to entering this Subcontract, to investigate and familiarize itself with all laws, ordinances and regulations applicable to Work under this Subcontract; with the availability and adequacy of personnel, workmen, material, supplies, equipment, power, utilities, fuel, etc., and, with respect to each of the foregoing, the cost and suitability thereof; with the prevailing wage scales, union scales, benefits and working conditions, craft jurisdictions, craft area practices, existing labor agreements, with all options, site conditions, considerations and restrictions, lease agreements, royalties, underground conditions, prevailing weather and climatological conditions and history; and any other factor or factors which may affect Subcontractor's Work under this Subcontract. The Subcontractor hereby warrants and agrees that it has investigated all such matters and familiarized itself therewith to the extent that it deems necessary. Subcontractor further agrees that Contractor shall not be liable to Subcontractor on any claim for additional payment or additional time or any claim whatsoever if such claim directly or indirectly results from Subcontractor's failure to investigate and familiarize itself sufficiently with the conditions under which this Subcontract is to be performed, including the foregoing but without restriction thereto, or from any misunderstanding thereof on the part of Subcontractor.

#### **ARTICLE 6. CLAIMS FOR EXTRA WORK**

- .1 The Contractor will pay for extra work performed and materials furnished by Subcontractor, only under prior written authorization by Contractor. Any claim of Subcontractor for extra work and materials not so authorized shall be deemed waived; and any claim for other damages of any nature whatsoever, shall be deemed waived by Subcontractor unless written notice thereof is given to Contractor within ten (10) days after the date of its origin.
- .2 The Contractor agrees to forward to Owner any claims of the Subcontractor arising out of Owner-ordered changes, but is not obligated to Subcontractor for any amounts greater than that allowed by and paid by the Owner in compensation for such changes. Subcontractor shall not deal directly with Owner.

#### **ARTICLE 7. STOPPAGE OR SUSPENSION OF WORK**

- .1 If the Owner for any cause stops or suspends Work under the General Contract, or the General Contract between Owner and Contractor is canceled in whole or in part, then Subcontractor is to stop or suspend Work hereunder and, after and only in the amount and to the extent that Contractor has been paid shall Subcontractor be paid for such Work.
- .2 In the event that Contractor's Work is terminated for convenience by the Owner, then an equitable settlement for Subcontractor's Work will be made as provided in the Contract Documents. Contractor may also terminate Subcontractor's Work at any time in whole or from time to time in part for Contractor's convenience. If Subcontractor's Work is terminated for convenience by Contractor, Subcontractor shall suspend its Work on the date and to the extent specified by Contractor, terminate all agreements relating to that portion of its Work being terminated and, if requested by Contractor, assign to Contractor Subcontractor's rights therein, provide lien and bond claim releases from subcontractors, suppliers and laborers affected by the termination, and deliver to Contractor all documents and property which Subcontractor would be required to deliver if Subcontractor had completed its Work. If Subcontractor's Work is terminated for convenience, in whole or in part, Subcontractor shall be entitled to payment at the subcontract price(s) (not in quasi contract or quantum meruit) for only that portion of its Work which it performed, less applicable back charges due Contractor. Subcontractor shall not be entitled to payment for Work not performed or to overhead allocable or profit anticipated on that portion of its Work not performed.
- .3 No extension of time for completion will be made or compensation paid in any event for delays or suspension of Work caused by the fault or negligence of the Subcontractor or its subcontractors or suppliers.

#### **ARTICLE 8. CLAIMS OF SUBCONTRACTOR**

- .1 If Subcontractor shall claim that it is entitled to additional compensation or damages by reason of any act or omission of Owner or for which Owner is responsible or any delay caused by an act or omission of Owner, Subcontractor shall, promptly and within time to allow Contractor to comply with any applicable limits in the General Contract, submit such claims in writing to Contractor and Contractor will on behalf of Subcontractor submit the claim to Owner.
- .2 In the case of any dispute between Subcontractor and Contractor, Subcontractor agrees to be bound to Contractor to the same extent that Contractor is bound to Owner both by the terms of the General Contract and by any and all decisions or determinations made thereunder. It is agreed that in the event the General Contract contains a provision, such as a "Disputes Clause," whereby claims may be resolved under an administrative procedure or arbitration, such clause is incorporated herein by reference as though fully set forth. As to any claims asserted by Subcontractor for or on account of acts or omissions of the Owner or its representative or any claims made by the Owner for which Subcontractor is responsible, Subcontractor agrees to prosecute or defend such claims in Contractor's name, in accordance with the provisions in the general contract for determining disputes. Contractor shall have the option to present such claims upon Subcontractor's behalf. Contractor and Subcontractor further agree to cooperate in prosecuting or defending claims. Subcontractor shall have full responsibility for preparation and presentation of such claims and shall bear expenses thereof, including attorneys' fees. Subcontractor agrees to be bound by the procedure and final determinations as specified in any such disputes clause, and agrees that it will not take, or will suspend, any other action or actions with respect to any such claims and will pursue no independent litigation with respect thereto, pending final determination under such disputes clause. Subcontractor shall not be entitled to receive any greater amount from Contractor than Contractor actually does receive from the Owner on account of Subcontractor's Work, less any mark-ups or costs incurred by the Contractor and to which the Contractor is otherwise entitled, and Subcontractor agrees that it will accept





such amount, if any, received by the Contractor from Owner as full satisfaction and discharge of all claims for or on account of acts or omissions of the Owner or its representative.

- 3 Should a dispute arise which is not controlled or determined by the above paragraph of this section or other provisions of this Subcontract, then said dispute shall be settled by Contractor's written decision with respect to such dispute. Such written decision shall be conclusive and shall be final and binding on Subcontractor and its surety. If arbitration or litigation is conducted involving Owner, Contractor, or any other party concerning or in any way relating to: responsibility under this Subcontract; any dispute relating to the Work required or alleged to be required herein; this Subcontract; or the Subcontractor; then, in any of these events, Subcontractor expressly agrees to a consolidated or joint proceeding, if and as called for by Contractor. No dispute shall interfere with the progress of construction and Subcontractor shall proceed with its Work as directed.
- 4 In the event either party institutes an arbitration proceeding or suit in court against the other party, or against the surety of such party, in connection with any dispute or matter arising under this Subcontract, the prevailing party shall be entitled to recover its attorneys' fees, in addition to other relief granted.
- 5 Venue and jurisdiction for any matters arising under or related to this Agreement or this Project will be King County, Washington. Washington State law shall control.

#### ARTICLE 9. DELAYS AND EXTENSIONS OF TIME

- 1 In the event that Subcontractor's performance of this Subcontract is delayed or interfered with by the acts of the Owner, Contractor, or other Subcontractors, Subcontractor may request an extension of the time, as hereafter provided, but only upon the same terms and conditions and only to the extent actually allowed to Contractor by Owner and Subcontractor shall not be entitled to any increase in the subcontract price or to damages or additional compensation as a consequence of such delay or interference, or for acceleration relating to any such delay or interference, except to the extent that the General Contract entitles the Contractor to compensation for such delays and then only to the extent of any amounts that the Contractor may, on behalf of the Subcontractor, recover from the Owner for such delays.
- 2 No allowance for an extension of time, for any cause whatsoever, shall be claimed by, or made to, the Subcontractor unless the Subcontractor shall have made written request upon the Contractor for such extension within five (5) working days after the cause of such extension occurred, or, if the General Contract provides for a shorter period, within sufficient time to permit the Contractor to give notice to the Owner within the time allowed by the General Contract for such notice. However, no extension of time shall be made to Subcontractor for delay by the Subcontractor in preparing drawings or in securing approval by the architect or engineer when such drawings are not properly prepared or when the Subcontractor by the exercise of reasonable diligence and judgment, could have anticipated and avoided the delay.
- 3 In the event that Owner should assess actual or liquidated damages or penalties against Contractor, then Subcontractor shall be responsible for such portion of the assessment as may be directly attributable to it, regardless of the cause of delay.

#### ARTICLE 10. COMPLETION OF WORK BY CONTRACTOR

If Subcontractor shall fail to commence the Work within the specified time, or to prosecute said Work continuously with sufficient workmen and equipment to assure its completion within the time herein specified for completion, or to perform said Work according to the provisions of the contract, or if for any other cause or reason whatsoever Subcontractor shall fail to carry on the work in an acceptable manner, the Contractor may elect to give notice in writing of such default, specifying the same, and if the Subcontractor, within a period of seventy-two (72) hours after said notice, not including Saturday or Sunday, shall not proceed in accordance therewith, then the Contractor shall have full power and authority, without process of law and without violating this Agreement, to take the prosecution of all or part of the Work out of the hands of the Subcontractor and complete it with its own forces, or contract with other parties for its completion, or use such other measures as in Contractor's opinion are necessary for its completion, including the use of the equipment, plant and other property of Subcontractor on the Work at no cost to the Contractor for the use of the same. Neither by the taking over of the Work nor by its completion in accordance with the terms of this provision shall Contractor forfeit its right to recover damages from Subcontractor or from Subcontractor's surety for failure to complete or for delay in such completion. Should the expenses incurred by Contractor in taking over and completing the Work be less than the sum that would have become payable under this Agreement if said Work had been completed by Subcontractor, then Subcontractor shall be entitled to the difference. Should the expense exceed the said sum, Subcontractor and Subcontractor's surety shall be liable to the Contractor for the amount of such excess. Upon the taking over of the Work by Contractor as herein provided for, no further payment will be made to Subcontractor until the Work is completed, and any moneys due or that may become due Subcontractor under this Agreement will be withheld and may be applied by the Contractor to payments for labor, materials, supplies and equipment used in the prosecution of the Work, for the payment of rental charges on the equipment used therein, and to the payment of any excess cost to Contractor of completing the said Work.

#### ARTICLE 11. CONTRACTUAL RELATIONSHIP

Subcontractor represents that it is fully experienced and properly qualified as an expert to perform the class or Work provided for herein and that it is properly equipped, organized and financed to handle such Work. Subcontractor shall finance its own operations hereunder and warrants that it is, and shall operate as, an independent Contractor and not as an agent of Contractor.

#### ARTICLE 12. COOPERATION WITH CONTRACTOR AND OTHER SUBCONTRACTORS

The Work requires complete integration with Work to be performed by Contractor and its other Subcontractors as to time, location and schedules. Subcontractor shall fully cooperate with Contractor and others engaged in the Work on the Project, and shall not interfere with the performance of such Work, and Subcontractor shall coordinate its Work with the Work of Contractor and of others so that the Work on the entire Project may be performed with the utmost speed consistent with good practice. In



case of conflict or other reason for coordination Contractor may direct, and Subcontractor will execute necessary coordination or the performance of certain Work, even at increased expense to the Subcontractor, without Contractor incurring liability therefore.

#### **ARTICLE 13. INSPECTION AND CORRECTION**

The materials and Work shall at all times be subject to inspection by Owner and Contractor, and their representatives. Subcontractor shall at all times provide all safe and necessary facilities for such inspection. Owner and Contractor shall be afforded full and free access to the shops, factories and places of business of Subcontractor and its Subcontractors and materialmen for the purpose of inspection and in order to determine the general conditions and progress of the Work. Subcontractor shall promptly furnish to Contractor all samples, drawings and lists required of it in connection with the Work, but approval thereof shall not relieve Subcontractor of responsibility for complying with requirements and conditions of this Subcontract. In the event that any part of the Work or any material is determined by Owner or Contractor to be improper or defective, either during the actual performance of Work under the General Contract or during any guarantee period provided in the General Contract, or, if no guarantee period is so provided, then within one (1) year after completion of Subcontractor's Work, Subcontractor shall, immediately upon being notified in writing by Contractor to do so, proceed to remove, dispose and replace the same at its own cost and expense. If Subcontractor shall fail to replace or correct defective material or workmanship promptly and completely, Contractor, at its option, may replace or correct the same. Subcontractor agrees to pay the Contractor all costs, expenses (including attorneys' fees), liabilities and consequential damages of Contractor in connection with said replacement or corrections, regardless of whether said replacements or corrections are removed, disposed of and replaced by Subcontractor or Contractor.

#### **ARTICLE 14. CLEANUP | RECYCLING**

- .1 Subcontractor shall perform its Work as herein required so that the premises shall be neat, orderly and free from debris at all times. Upon termination or completion of its Work Subcontractor agrees to remove all unused materials and all equipment, utilities and facilities furnished by Subcontractor, to clean up all refuse and debris, and to leave the premises clean, orderly and in good condition. Upon twenty-four (24) hours written notice of failure to comply with these provisions, the Contractor may elect to perform such cleanup of the Subcontractor's refuse, debris, etc., as the Contractor reasonably deems necessary and the cost of the same will be charged to Subcontractor.
- .2 Recycling - To the greatest extent possible Subcontractor shall assist the Contractor in implementing a project recycling program. This would include but not be limited to segregating the waste materials generated from its operation into containers as required.

#### **ARTICLE 15. PUBLICITY RESTRICTIONS AND CONFIDENTIALITY REQUIREMENTS**

No public news release, advertising, or other disclosure of Confidential Information may be released without Contractor's written approval. Confidential Information, as used herein, shall mean all Project information, including but not limited to, business plans, customer lists, prospective customers, leases, financial statements, project lists (current and past) and devices disclosed or made available to Contractor, its subcontractors and suppliers. Examples of this restriction are the use of the Project in advertising, internal or external newsletters, brochures, and news releases to media sources of any kind. To request approval to utilize this Project for such purposes, please provide a complete copy of the proposed release and a listing of the agencies or uses for which it is intended, to the office of Contractor. Approval requests will be promptly processed. Subcontractor acknowledges and agrees that Confidential Information is confidential, proprietary to and a valuable trade secret and that any disclosure or unauthorized use thereof will cause irreparable harm and grave loss. Subcontractor agrees not to disclose any such Confidential Information without prior permission from Contractor. The restrictions and obligations of this Article shall survive any expiration, termination or cancellation of the Agreement and shall continue to bind all parties, their successors and assigns.

#### **ARTICLE 16. SUBORDINATION OF LIEN RIGHTS**

To the extent and only to the extent required by the General Contract and/or the underlying construction financing agreements, Subcontractor expressly subordinates all contractual, constitutional and statutory mechanics' and materialmen's liens to which the Subcontractor may be or may become entitled to all liens and security interests securing the loan used to finance construction of the Project and expressly waives any right to remove any removable improvements from the Project. This clause is intended solely to establish the priority of potential future liens and shall not be construed to limit the Subcontractor's lien rights as afforded under Washington State law.

#### **ARTICLE 17. RESPONSIBILITY FOR THE WORK**

- .1 Subcontractor shall be responsible for, and shall bear any and all risk of loss or damage to its Work, materials supplied and Subcontractor's property and equipment, until final acceptance of its Work.
- .2 Subcontractor shall be responsible for any and all damages to the Work of other trades or third party property caused by Subcontractor's Work or Subcontractor's personnel.

#### **ARTICLE 18. AVAILABILITY OF CONTRACT DOCUMENTS**

Subcontractor acknowledges availability of complete Contract Documents at office of Contractor, and acknowledges Subcontractor's responsibility to have read all portions therein pertaining to Work under this Agreement.

**ARTICLE 19. UNEMPLOYMENT INSURANCE, TAXES AND UNION BENEFITS**

Subcontractor has the status of an employer as defined by the Unemployment Compensation Act of the state in which this contract is to be performed, and all similar acts of the national government and including all Social Security Acts; Subcontractor will withhold from its payrolls as required by law or government regulation and shall have full and exclusive liability for the payment of any and all taxes and contributions for unemployment insurance or workmen's compensation, old age retirement benefits, life pensions and annuities, health and welfare, which may now or hereafter be imposed by the United States or any state or any labor agreement to which Contractor is a part, whether measured by the wages, salaries or enumerations paid to persons employed by Subcontractor or otherwise, for the Work required to be performed hereunder. Subcontractor shall comply with all federal and state laws on such subjects and all rules and regulations promulgated thereunder, and shall maintain suitable forms, books and records and shall indemnify and defend and save and hold Contractor harmless against any liability for the payment of any and all such taxes and contributions, or penalties arising by reason thereof. Subcontractor shall also pay any and all taxes, excises, assessments, penalties or other charges, levied by any governmental authority on or because of the Work to be done hereunder, or any equipment, supplies, services or materials used or supplied in the performance thereof and shall indemnify and defend and save and hold Contractor harmless against any liability for any such taxes, assessments or charges.

**ARTICLE 20. LABOR CONDITIONS & EMPLOYMENT PRACTICES**

- .1 We are an Equal Opportunity Employer and require full compliance with all applicable federal, state, and local laws and regulations. Subcontractor shall, to the extent permissible under federal law and any applicable state laws, comply with and be bound by such terms and conditions of Contractor's labor agreements as are applicable to the Work to be done hereunder, including without limitations, the terms and provisions of any such agreements providing for the assignment of Work or the settlement of jurisdictional disputes and the payment of wages and fringe benefits provided for in Contractor's labor agreement.
- .2 Subcontractor/Supplier (hereinafter "Subcontractor") shall comply with 41 CFR 60.4.2(d) (Executive Order No. 11246), Executive Order No. 11701, the Vietnam Era Veteran's Readjustment Assistance Act of 1972 and the Rehabilitation Act of 1973, and all other orders, rules and regulations promulgated thereunder (included but not limited to 41 CFR Part 60-1, *et al.*, 41 CFR Part 60-250, *et al.* and 41 CFR Part 60-741), all as same may have been or may be amended. The "Equal Opportunity Clause" of 41 CFR Section 60-250.4 and the "Affirmative Action for Handicapped Workers" clause of 41 CFR Section 60-741.4 and 60-741.5 are incorporated herein by this reference. Subcontractor certifies that segregated facilities (within the meaning of 41 CFR Section 6-1.8) are not and will not be maintained or provided for Subcontractor's employees and that Subcontractor will not permit its employees to perform any work at any location under Subcontractor's control where segregated facilities are maintained. Subcontractor shall obtain a similar certification from any of its Support as required by 41 CFR 60-1.8. Subcontractor shall pass this requirement on in full to its sub-tier subcontractors and suppliers, without exception.
- .3 Subcontractor shall, if requested to do so by Contractor, remove from the jobsite any employee whom Contractor reasonably determines to be unacceptable.
- .4 The following applies only in the event that this Subcontract is based on the Subcontractor being required to sign a "one job" union agreement to comply with contract requirements. The original Subcontract amount includes a mutually agreed "Not to Exceed" allowance (as called out in the Scope of Work above) for the actual costs incurred by Subcontractor due to the requirements of the "one job" union agreement (union benefits actually paid, increased wages actually paid, etc.). At completion and final acceptance of Work Subcontractor shall cooperate with Contractor in the reconciliation of this allowance based on actual costs incurred, complete with all appropriate documentation substantiating costs incurred, accompanied by a fully executed copy of the "one job" union agreement.
- .5 Subcontractor shall comply with any Executive Order, law or statute requiring it to utilize "E-Verify" to electronically verify the employment eligibility of its employees, whether stationed working on this Project or not. It is the Subcontractor's responsibility to ascertain the applicability of any such Executive Order, law or statute to its Work under this Subcontract.

**ARTICLE 21. BONDS**

If requested, Subcontractor shall, prior to commencing Work, furnish a performance and payment surety bond or bonds with companies satisfactory to Contractor, in form and amount of all of the Terms and Conditions hereof. No change, alteration, or modification in or deviation from this Subcontract, its terms, conditions, plans or specifications, or in the manner, time or amount of payment as provided herein, whether or not made in the manner as herein provided, shall release or exonerate, in whole or in part, any surety on any bond given in connection with this Subcontract. The requirement for a surety bond is a material condition of this Subcontract. Failure to provide such bond is justification for default.

**ARTICLE 22. LAWS AND REGULATIONS**

- .1 Subcontractor, its employees and representatives shall at all times comply with all applicable laws, ordinances, statutes, rules and regulations, federal and state, county and municipal, and particularly those relating to wages, hours, fair employment practices, anti-harassment, non-discrimination, safety and working conditions.
- .2 Subcontractor shall procure and pay for all permits, licenses and inspections required by any governmental authority for any part of the Work hereunder and shall furnish any bonds, security or deposits required by such authority to permit performance of the Work.

**ARTICLE 23. PATENTS AND ROYALTIES**

Subcontractor shall indemnify and defend and save harmless Owner and Contractor, and each of them, from and against all claims, royalties, damages, liabilities, costs and expenses of whatsoever kind or nature (including attorney fees) in any manner resulting, or claimed to result from any alleged infringement of any patents or for the misuse of any patented article by Subcontractor, its representatives, employees or others acting on its behalf.



**ARTICLE 24. DESIGN BUILD WORK**

If and to the extent Subcontractor's Work calls for or requires any design or engineering to be provided by or performed by Subcontractor, Subcontractor acknowledges it has full responsibility for the adequacy, accuracy and conformance of such design or engineering work and that the Contractor is entitled to rely thereon. Subcontractor warrants that all such design and engineering provided or performed by it shall fully comply with all contract requirements, all codes, laws and regulations, and shall be performed consistent with the highest professional standards. Subcontractor shall reimburse or indemnify, pursuant to the indemnification obligation herein, Contractor for all costs, losses, damages, etc., caused by or resulting from any nonconformity, inadequacy, or inaccuracy, etc., in Subcontractor's design or engineering. Subcontractors who are required by the specifications to furnish engineering drawings and calculations by a qualified licensed professional shall require the licensed design professional to provide Design Errors and Omissions/Professional Liability insurance certification in compliance with Exhibit "A" to this Subcontract.

**ARTICLE 25. ASSIGNMENT**

Any subletting, assignment or hypothecation of this Subcontract, or any portion of its Work, or any amount due or payable hereunder, made by Subcontractor without the prior written consent of Contractor shall be void. Subcontractor agrees that if any portion of the Work covered by this Subcontract is further subcontracted, then such sub-Subcontractor shall be bound by and observe the provisions of this clause to the same extent as herein required by Subcontractor, and that a copy of this clause imposing such obligations upon the sub-Subcontractor shall be included in any further subcontract.

**ARTICLE 26. SEVERABILITY**

In the event that any provision of this Subcontract shall at any time contravene in whole or in part any applicable federal or state law, ruling or regulation, then such provision shall remain in effect only to the extent permitted, and the remaining provision hereof shall remain in full force and effect.

**ARTICLE 27. LATENT DEFECTS**

Without limitation, Subcontractor shall be responsible for the repair of latent defects in its Work. Subcontractor shall pay for consequential damages related to any latent defects in their Work and Subcontractor shall pay for all costs necessary to repair the Work of others caused by uncovering and repairing defective Work.

**ARTICLE 28. COMPLETE AGREEMENT**

This document contains all covenants, stipulations and provisions agreed upon by the parties. No verbal agreement with any agent either before or after the execution of this Agreement shall affect or modify any of the terms or obligations herein contained and this contract shall be conclusively considered as containing and expressing all of the terms and conditions agreed upon by the parties hereto. No agents or representatives of either party has authority to make, and the parties shall not be bound by or be liable for any statement, representation, promise or agreement not set forth herein. No changes, amendments or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as an amendment to this Subcontract.

**ARTICLE 29. MISCELLANEOUS**

The terms and conditions hereof shall inure to and be binding upon the parties hereto, their successors, assigns, executors, administrators and legal representatives. Wherever herein used the singular shall include the plural and the neutral gender shall include the masculine and feminine.

|                                    |   |                   |
|------------------------------------|---|-------------------|
| GLY Job No.                        | Subcontract No.                                     | Subcontract Date: |
| <b>Agreed By Subcontractor :</b>   | <b>Agreed By Contractor: GLY Construction, Inc.</b> |                   |
| <b>Authorized Signature:</b> _____ | <b>Authorized Signature:</b> _____                  |                   |
| <b>Printed Name:</b> _____         | <b>Printed Name:</b> _____                          |                   |
| <b>Title:</b> _____                | <b>Title:</b> _____ Project Manager                 |                   |



EXHIBIT "A" INSURANCE REQUIREMENTS

CONSTRUCTION

Subcontractor Coverage Requirements. Subcontractor shall, at its expense, procure and maintain, at a minimum, the following insurance coverages and limits, which shall be maintained with policy forms and deductibles satisfactory to Contractor on all of its operations, in companies acceptable to Contractor, which shall maintain a minimum A.M. Best Rating of A- VII or better as follows:

- .1 Workers' Compensation and Employer's Liability Insurance (Stop Gap): Workers' Compensation insurance shall be provided as required by any applicable law or regulation. Employer's Liability (Washington Stop Gap) insurance shall be provided in amounts as specified below. If there is an exposure of injury to Subcontractor's employees under the U.S. Longshoremen's and Harbor Workers' Compensation Act, the Jones Act or under laws, regulations or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.
.2 General Liability and Umbrella / Excess Insurance: Subcontractor shall carry an Occurrence Form Commercial General Liability Insurance (including Umbrella / Excess policies if necessary to meet the minimum limits as specified below) covering all operations by or on behalf of Subcontractor providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for: (1) premises and operations; (2) products and completed operations; (3) contractual liability insuring the obligations assumed by Subcontractor in this Agreement; (4) broad form property damage; (5) explosion, collapse and underground hazards including subsidence; (6) personal injury liability; and any other type of claim for which Subcontractor may be responsible for under this Subcontract Agreement. Except with respect to bodily injury and property damage included within the products and completed operations hazards, the aggregate limit shall apply on a per project basis.
.3 Automobile Liability Insurance: Subcontractor shall carry automobile liability insurance in amounts as specified below, including coverage for all owned, hired and non-owned automobiles. If Subcontractor's Scope of Work involves transporting of hazardous waste, Subcontractor shall include MCS 90 endorsement in accordance with the Motor Carrier Act of 1980.
.4 Contractor's Pollution Liability (CPL): If CPL coverage is required under subparagraph .6 below, Subcontractor shall provide and maintain Contractors Pollution Liability coverage written on an occurrence basis, or claims made basis so long as the coverage is maintained to cover exposure throughout the statute of limitations period, covering all construction operations performed by Subcontractor including their vicarious liability for acts of sub tiers with minimum coverage limits as stated below. Such insurance is to provide coverage for: Bodily injury, sickness, disease, mental anguish or shock sustained by any person, including death, property damage including physical injury to or destruction of tangible property, clean-up costs, and the loss of use of tangible property and defense including cost charges and expenses incurred in the investigation, adjustment of defense of claims for such compensatory damages. If a loss or damage resulting from water intrusion, leak, condensation or the like may arise from or in connection with Subcontractor's Work; Subcontractor's coverage shall expressly extend the definition of "pollutant" to include Microbial Matter. Microbial Matter means fungi or bacterial matter including but not limited to, mold, mildew and viruses, whether or not the Microbial Matter is living.
.5 Professional Liability Insurance (E & O): If and to the extent Subcontractor's Work calls for or requires Professional Services, including but not limited to any design, engineering, surveying, consulting, inspecting, testing or any other professional service to be provided by or performed by a qualified professional, including instances of Subcontractor self-performance, Subcontractor shall provide, or require its design professional to provide, Professional Liability (Errors and Omissions) Insurance covering liability for claims that arise from the negligent errors, omissions or acts of said professional in the amount specified below. Policy shall include contractual liability coverage and be effective at a minimum from commencement of the professional activities in connection with the Scope of Work covered under this Subcontract Agreement throughout the statute of limitations period following substantial completion of the Project.
.6 Policy Limits: The following minimum Policy Limits must be met. An Umbrella / Excess Policy may be used to achieve these Policy Limits. If the policy does not have an endorsement providing that the general aggregate limit applies separately to this Project, or if defense costs are included in the general aggregate limit, then the required aggregate limits shall be increased by \$1,000,000.

Commercial General Liability, General Aggregate ..... \$ 2,000,000
Products - Completed Ops Aggregate ..... \$ 2,000,000
Personal & Advertising Injury ..... \$ 1,000,000
Each Occurrence ..... \$ 1,000,000
Auto Liability..... \$ 1,000,000
Washington Stop Gap (Employers Liability)..... \$ 1,000,000
Contractor's Pollution Liability ..... \$ TBD by GLY on Case by Case Basis
Umbrella / Excess Liability ..... \$ TBD by GLY on Case by Case Basis
Professional Liability (Errors and Omissions)..... \$ TBD by GLY on Case by Case Basis

- .7 Additional Insureds: GLY Construction, Inc., \_\_\_\_\_ and their respective officers, directors and employees shall be expressly named as Additional Insureds under the insurance policies required under this Agreement. The policy(s) shall stipulate that the insurance afforded the Additional Insured shall apply on a Primary and Non-Contributory basis





## EXHIBIT "A" INSURANCE REQUIREMENTS

CONSTRUCTION

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and that any other insurance carried by any of them will be excess only and will not contribute with this insurance. An appropriate Primary / Non-Contributory Additional Insured Endorsement Form evidencing such coverage and specifically stating that the Additional Insured status shall apply to ongoing and completed operations, must be provided to Contractor along with the Certificate of Insurance. All coverages and endorsements must be in effect prior to commencement of Work and remain in effect, renewed or reissued as necessary, for a minimum of six years beyond substantial completion of the Project or such other time as may be required by the Contract Documents.

- .8. Compliance: Contractor may take such steps as are necessary to assure Subcontractor's compliance with his obligations under this Section. In the event Subcontractor fails to maintain any insurance coverage required under this Agreement, Contractor may maintain such coverage as is required to protect Contractor's interests and charge the expense to Subcontractor, or terminate this Agreement for default in accordance with Article 10 of the Subcontract Terms and Conditions.
  - .1 The required insurance shall be subject to the approval of Contractor, but any acceptance of insurance certificates by Contractor shall in no way limit or relieve Subcontractor of the duties and responsibilities by him in this Agreement. If higher limits or other forms of insurance are required in the Contract Documents, Subcontractor will comply with such requirements.
  - .2 Failure of Contractor to enforce in a timely manner any of the provisions of this Section shall not act as a waiver to enforcement of any of these provisions at a later date in the performance of this Agreement. Any exceptions to the provisions of this Section must be delineated in the Contract Documents.
  - .3 Forty-five (45) days written notice must be given to certificate holders (GLY and Owner), prior to cancellation of any policy required hereunder.
  - .4 Subcontractor shall either (1) require all parties performing Work under this Agreement to procure and maintain insurance coverage of the type and in the amounts as appropriate for their Scope of Work, or (2) insure the activity of such parties under its own policy(s).
  - .5 Subcontractor specifically agrees to defend, indemnify and hold Contractor harmless from any and all claims, demands, losses and liabilities to or by third parties arising from, resulting from or connected with services performed or to be performed under this Subcontract including such claims, or losses for which Subcontractor has failed to obtain insurance coverages as required in this Exhibit "A."
- .9 No Limitation: The insurance coverages maintained by the Subcontractor shall in no way limit Subcontractor's indemnity obligations or other liabilities under this Agreement.
- .10 Certificates of Insurance: Certificates of Insurance with applicable endorsements are strictly required under this Subcontract. Subcontractor will be required to leave the jobsite, assuming risk of resulting penalties, liabilities or damages associated therewith, and payments will be held until the following insurance requirements are met and a certificate of insurance with applicable endorsements evidencing such coverage is provided to Contractor.
  - .1 Reference to GLY job number \_\_\_\_\_ and job name \_\_\_\_\_ must specifically be shown on the certificate.
  - .2 Subcontractor must provide required endorsements along with the Certificate in order to have met its obligations under this provision.
  - .3 FORWARD THE CERTIFICATE TO: Email: [riskm@gly.com](mailto:riskm@gly.com) or Fax **425.519.4393** or  
US Mail: **Attn: Risk Management, PO Box 6728, Bellevue, WA 98008-0728**



# Exhibit Z – Crane Supervisor Site Checklist and Critical Lift Plan



## CRANE SUPERVISOR SITE CHECKLIST (ASME B30.5)

- YES** **NO** **DESIGNATED SITE SUPERVISOR NAME:** \_\_\_\_\_ (ASME B30.5 5-3.1.3.2.1)
- Crane meets initial requirements.
  - Assembly and disassembly supervised by qualified personnel.
  - Lift Director is appointed and qualified.
  - Rigging crew is supervised by qualified personnel.
  - Crane operations are coordinated with other job site activities.
  - Permitting for critical lifts.
  - Maintenance is performed.
  - Access roads are adequate.
  - Sufficient room to assemble and disassemble.
  - Work area is suitable for crane operations and adverse conditions addressed (area is level, free of underground utilities, proper distance from power lines, traffic controls etc.).

**DESIGNATED LIFT DIRECTOR NAME:** \_\_\_\_\_ (ASME B30.5 5-3.1.3.2.2)

- Qualified and present during operations.
- Work area is suitable for crane operations and adverse conditions addressed (area is level, free of underground utilities, proper distance from power lines, traffic controls etc.).
- Traffic controls in place.
- Personnel involved in operations understand duties and hazards.
- Crane crew informed of weight, radius, and placement of loads.
- Load is properly rigged and balanced before lifting more than a few inches.

**DESIGNATED SIGNAL PERSON NAME:** \_\_\_\_\_ (ASME B30.5 5-3.1.3.2.3)

- Signal person qualified and conveyed to crane crew.
- Signal person knows standard hand and voice signals.

**DESIGNATED RIGGING CREW NAMES:** \_\_\_\_\_

- Rigging crew qualified and understand basic functions.
- Rigging crew conveyed to crane crew.
- Rigging crew knows load placement, weight, and rigging to be used.
- Rigging crew supervised by qualified personnel.

**CRANE CERTIFICATION AND DOCUMENTATION (ASME B30.5-2007 5-2)**

- Crane Certifications (annual, quadrennial, tags) by certified inspector.
- Crane Operators Manual (containing load charts, diagrams, different configurations, by serial number).
- Crane Maintenance Program (inspection, testing, using qualified technicians).

**CRANE OPERATORS NAMES:** \_\_\_\_\_ (ASME B30.5 5-3.1.2)

- Valid NCCCO.
- Operator qualified to operate type of crane.
- Know crane functions and limitations, load charts, weight, radius and location of loads.
- Calculating net capacity and verifying that the crane will safely lift the load.
- Review requirements and hazards with Lift Director prior to operations.
- Perform maintenance and daily inspections.
- Operator notified of repairs prior to operating.
- Halt work in unsafe conditions.

By signing the above, I certify that I possess the necessary qualifications to perform the duties that I have been assigned. I also understand my duties and responsibilities and that the above is not all encompassing.

Site Supervisor Signature: \_\_\_\_\_ Company/Job: \_\_\_\_\_

Lift Director Signature: \_\_\_\_\_ Task/Date: \_\_\_\_\_

Rigging Supervisor Signature: \_\_\_\_\_

Signal Person Signature: \_\_\_\_\_ Operator Signature: \_\_\_\_\_

Approved by (on behalf of Contractor): \_\_\_\_\_



# Critical Lift Plan

|                                   |                     |
|-----------------------------------|---------------------|
| Location: _____                   | Date of Lift: _____ |
| Load Description: _____           |                     |
| Qualified Person-in-Charge: _____ |                     |

### A: LOAD

1. Load Condition: New \_\_\_\_\_ Used \_\_\_\_\_
2. Wt. Empty \_\_\_\_\_ lbs.
3. Wt. Contents \_\_\_\_\_ lbs.
4. Wt. Aux. Block \_\_\_\_\_ lbs.
5. Wt. Main Block \_\_\_\_\_ lbs.
6. Wt. Lifting Beam \_\_\_\_\_ lbs.
7. Wt. Sling/Shackles \_\_\_\_\_ lbs.
8. Wt. Jib/Ext. (erected/stowed) \_\_\_\_\_ lbs.
9. Wt. Hoist Rope \_\_\_\_\_ lbs.
10. Wt. Excess Load Material \_\_\_\_\_ lbs.
11. Other \_\_\_\_\_ lbs.

**Total Weight of All Combined** \_\_\_\_\_ lbs.

Source of Load Wt. Information (Drawings, Calcs, etc.) \_\_\_\_\_

Load Weight Confirmed by: \_\_\_\_\_

### B: CRANE

1. Type of Crane \_\_\_\_\_
2. Maximum Capacity \_\_\_\_\_
3. Radius at Pick-up \_\_\_\_\_ ft.  
Radius of Swing \_\_\_\_\_ ft.  
Radius at Set-down \_\_\_\_\_ ft.
4. Broom Length Min. \_\_\_\_\_ Max. \_\_\_\_\_
5. Crane Capacity at Pick-up Radius \_\_\_\_\_ lbs.  
Crane Capacity at Swing Radius \_\_\_\_\_ lbs.  
Crane Capacity at Set-down Radius \_\_\_\_\_ lbs.
6. Boom Angle at Pick-up Point \_\_\_\_\_ deg.  
Boom Angle at Set-down Point \_\_\_\_\_ deg.
7. Gross Capacity of Crane at Longest Radius &  
Lowest Boom Angle for this Lift: \_\_\_\_\_ lbs.
8. Gross Load of Crane is \_\_\_\_\_ lbs.
9. Lift is \_\_\_\_\_ % of the Crane's Rated Capacity

### C: JIB / EXTENSION

1. Erected \_\_\_\_\_ Stowed \_\_\_\_\_
2. If Jib/Ext. to be used: Length \_\_\_\_\_ Offset \_\_\_\_\_
3. Rated Capacity of Jib/Ext. from Chart \_\_\_\_\_ lbs.

### D: HOIST ROPE Main \_\_\_\_\_ Aux. 1 \_\_\_\_\_ Aux. 2 \_\_\_\_\_

1. Rope Diameter \_\_\_\_\_ Number of Parts \_\_\_\_\_
2. Lift Capacity based on Parts \_\_\_\_\_ lbs.

### E: RIGGING

1. Hitch Type(s) \_\_\_\_\_
2. No. of Slings \_\_\_\_\_ Size \_\_\_\_\_
3. Sling Type WR \_\_\_\_\_ FW \_\_\_\_\_ RS \_\_\_\_\_ Chain \_\_\_\_\_
4. Sling Assembly Rated Capacity \_\_\_\_\_ lbs.
5. Shackle Size(s) \_\_\_\_\_
6. Shackle Rated Capacity(s) \_\_\_\_\_
7. Shackle Secured to Load by: \_\_\_\_\_
8. Shackle to Lifting Lug Mating OK? \_\_\_\_\_

### F: CRANE PLACEMENT

1. Any deviation from Smooth Solid Foundation? \_\_\_\_\_
2. High Voltage or Electrical Hazards? \_\_\_\_\_
3. Obstructions to Lift or Swing? \_\_\_\_\_
4. Travel with Load Required? \_\_\_\_\_
5. Work Clearance due to Local Traffic? \_\_\_\_\_
6. Swing Direction? \_\_\_\_\_
7. Other \_\_\_\_\_

### G. CONSIDERATIONS

1. If lift exceeds 75% of crane's capacity, attach additional special instructions/restrictions.  
Diagrams for crane, rig, lift, etc. Yes \_\_\_\_\_ No \_\_\_\_\_
2. Multiple crane lifts require a separate plan for each crane.
3. Potential for hazardous material release.
4. High dollar material/equipment.
5. Load replacement lead time at 30 + days.
6. Personnel lifting.
7. Any changes in the crane configuration, load, placement, rigging, lifting scheme or calculations require that a new critical lift plan be developed.

### H: PRE-LIFT CHECKLIST (complete prior to lift)

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Crane Inspected         | 10. <input type="checkbox"/> Rigger Qualifications |
| 2. <input type="checkbox"/> Rigging Inspected       | 11. <input type="checkbox"/> Signal System         |
| 3. <input type="checkbox"/> Crane Set-up            | 12. <input type="checkbox"/> Tag Lines             |
| 4. <input type="checkbox"/> Boom Sweep Area         | 13. <input type="checkbox"/> Window/Temperature    |
| 5. <input type="checkbox"/> Hoist Height            | 14. <input type="checkbox"/> Safety Spotter        |
| 6. <input type="checkbox"/> Head Room               | 15. <input type="checkbox"/> Traffic               |
| 7. <input type="checkbox"/> Crane Counterweight     | 16. <input type="checkbox"/> Tailboard             |
| 8. <input type="checkbox"/> Load Test               | 17. <input type="checkbox"/> Site Control          |
| 9. <input type="checkbox"/> Operator Qualifications | 18. <input type="checkbox"/> Signature             |

### I: SIGNATURES / COMMENTS

Comments (cont. on back if necessary)

|           |      |
|-----------|------|
| Signature | Date |
| Signature | Date |
| Signature | Date |



# Critical Lift Plan

|                                    |                      |
|------------------------------------|----------------------|
| <b>Location:</b>                   | <b>Date of Lift:</b> |
| <b>Load Description:</b>           |                      |
| <b>Qualified Person-in-Charge:</b> |                      |

## Load Travel Path / Personnel Placement

A large grid of 25 columns and 30 rows, intended for drawing the load travel path and personnel placement.



CONSTRUCTION

# PROGRESS BILLING FORM

## Application For Payment

Contractor: GLY Construction, Inc.  
 P.O. Box 6728  
 Bellevue, WA 98008-0728

Job Name: **{Projects.Name}**  
 GLY Project Manager: {Projects.ProjectManager}  
 Phone No 425.451.8877 | Fax No: 425.519.4395

Application No: \_\_\_\_\_  
 Your Invoice No: \_\_\_\_\_

Seller: **{TOCOMPANY.NAME}**  
 {ToContact.DisplayAddress}

Invoice Date: \_\_\_\_\_  
 Complete Thru Date: \_\_\_\_\_

AR Contact: \_\_\_\_\_  
 Phone | Fax No: \_\_\_\_\_ | \_\_\_\_\_

GLY Job No: **{Projects.Number}** | Purchase Order No: **{Contracts.ContractNumber}**

Schedule of Values: **{{Contracts.Description} ">"**

| A             | B           | C             | D   | E                         | F                                    | G                                | H                             |
|---------------|-------------|---------------|-----|---------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Item No       | Description | Unit<br>Price | U/M | Total Quantity<br>To Date | Total Due<br>To Date (Col. C x<br>E) | Less Previously<br>Billed Amount | Complete<br>This Application* |
|               |             |               |     |                           |                                      |                                  |                               |
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|               |             |               |     |                           |                                      |                                  |                               |
| <b>TOTALS</b> |             |               |     |                           |                                      |                                  |                               |